

**FGMEA Board Meeting Minutes**  
**February 27, 2012**

**I. CALL TO ORDER –Rob Stansbery called the meeting to order at 4:40 pm**

**Present: Rob Stansbery, Carla Okouchi, Marian Schultz, Deb Rudd, Marianne Tagge, Jacob Walker, Joy Petty, Emily Sternisha, Christian King, James Laster, Meredith Ford, Kelly Harbison, Jennifer Frazier, Lee Larsen, and Camille Haberland**

**Absent: Michael Dennis, Rebecca Caldwell, Mary Frances Dini, Jeanette Essig, Bev Ogden, Vanessa Utell, Rod Tompkins, and Debbie Key**

**II. PRESIDENT’S REPORT – Rob Stansbery**

**Joys and Concerns:** Welcome back to **James Laster** and **Joy Petty**. Our condolences are offered to Jonathan Andert at Terraset ES. He has had a death in the family. Congratulations to James Laster and his wife who are expecting a baby boy!!

**A. Time to Teach Survey 2011-2012**

- a. Cluster Chairs**, please send Rob’s attachment with minutes. This is the first year that Kindergarten was included, and data shows a positive trend regarding Kindergarten instruction. Ensemble responses also showed a positive increase. The trend for required General Music instruction dropped for the third year in a row. Scheduling continues to be the primary issue for FGMEA advocacy.

**B. Personal email address request**

- a. Members**, **please** send your Cluster Chair your personal email address. Per strict FCPS policy, FGMEA may not use FCPS email addresses for advocacy purposes. If you did not receive 2 emails from FGMEA in January, then we do not have your personal email address.

**C. Music Room/Testing schedules**

- a.** A number of teachers are reporting that they have been asked to relinquish their classrooms during the SOL testing windows. This is because the online testing format requires a large room with a number of electrical outlets, which music rooms often have. It was noted that Art teachers also have been asked to give up their rooms for testing.

#### **D. New Progress Report**

- a. A number of teachers using the Progress Report card for the first time have reported frustrations with the process of grading. Some have reported that it is taking up to **15 hours** to enter data. There are several “strands” in which to assign grades, and it may be time consuming to fill in all of the strands for each student for each grading period. **Gayla Kobialka** shared her concerns with Judy Heard in Instructional Services. She received a positive response from Judy Heard, who stressed that making the technology more user-friendly is a top priority of the new progress report.
- b. **Carla Okouchi, Jennifer Frazier, and Kelly Harbison** commented that the Pacing Guides need to be reviewed in light of the new progress report. They do not seem to complement each other.
- c. **Kelly** commented that the “tricks of the trade” will be shared with teachers to help with entering data. Also remember that there will be a “Not Taught” comment option on the progress report.

#### **E. March School Board meetings**

- a. For MIOSM, we would like to have a student presence at the March 8th and March 29<sup>th</sup> School Board Meetings. The School Board meets at Luther Jackson MS at 6:00 pm. Please encourage your students to attend and/or speak at the meetings on the importance of music education. There are only 10 slots slated for speakers, and speakers are allotted 3 minutes each. Sign-up for speakers opens 3 days before the meeting. For the March 8<sup>th</sup> meeting, sign-up will open on March 5<sup>th</sup>, and for the March 29<sup>th</sup> meeting, sign-up will open March 26<sup>th</sup>, at 6:00 am. Please email Jennifer Himes for more information or see <http://www.fcps.edu/schlbld/meetings/requestspeak.shtml>

### **III. VICE-PRESIDENT’S REPORT – Carla Okouchi for Michael Dennis**

#### **A. FEA Rep Assembly Report**

- a. In January, FEA had a nice showing at the Annual Lobby Day. The PE Bill came into discussion. Many persons were surprised that this bill returned. The Continuing Contract bill was defeated. Many teachers wore black last Friday to symbolize the attack on public education. Other states stood in solidarity with Virginia.

### **IV. SECRETARY’S REPORT- Marian Schultz**

- A. The November 2011 minutes were approved as corrected and distributed to the membership.

**V. Treasure's Report- Deb Rudd**

A. The November 2011 report was altered because Deb was not aware of new fees for the new checks and checkbook cover.

B. A mid-year membership letter brought in three new FGMEA members.

**C. Ending Balance 11/22/11 \$16,717.14**

Deposits/credits 105.00

Withdrawals/debits 4,398.92

**Ending Balance 2/27/12 12,423.48**

**D. Corrected Balance for period ending October 31, 2011**

**Ending Balance 10/31/2011 \$16,857.53**

Deposits/credits: 300.00

Withdrawals/debits 285.27

Bank Debit for New Checks/Cover 155.12

**Ending Balance 11/22/11 16,717.14**

**VI. PAST PRESIDENT'S REPORT – Carla Okouchi**

**A. Update on Teacher Evaluation Task Force:** On January 12, 2012, the Task Force met as a team. The Task Force is made up of a diverse group of participants. The group analyzed research-based teacher evaluation models by Marzano, Marshall, NY State Class, Danielson and Silver & Strong. On January 26, they looked at Standards 1-6, looking over our current documents several drafts have been made. The **FCPS Best Practices** language is being embedded into key elements for Standards 1-6. On February 9, 2012, they examined Smart goals: Fair, reliable, and valid. On February 1, they focused on data collection discussing utilizing observation rubrics/matrices for Standards 1-6. The Task Force discussed the rating language to use for Standards 1-7, and reached a consensus on **4 levels** of performance: **Highly Effective, Effective, Developing or Needs Improvement, and Ineffective**. The February 29, 2012 meeting the Task Force continues to grapple with the weighting of Standard 7 (*Student growth and Achievement*). A decision on data collection options for this standard has not been made. Smart goals continue to be a topic of discussion. At the last meeting, the idea of Specialists creating their own Smart Goals was mentioned. Giving a menu selection style option of ideas for educators to consider when creating them with their administration was also discussed. Carla is working hard on our behalf. Thank you, Carla!!

**VII. FINE ARTS OFFICE REPORT - Rob Stansbery for Jeanette Essig**

**A. January In-service:** Based upon the content of completed collaboration sheets from January 2012, many teachers really appreciated the opportunity to dedicate a chunk of time to interact with colleagues. Thanks to all of you who turned in your collaboration sheets!

In their responses, many teachers commented that they had the time to take care of the “nitty-gritty” issues of their job, for example, logistics and selection of repertoire for upcoming performances, etc. Many teachers also spent time analyzing the achievement of students on assessments, both the 6<sup>th</sup> Grade Music Assessment, and their own teacher created assessments to determine what students really know and to develop activities and lessons to improve retention of content. The primary focus for most teachers was planning for instruction, and sequencing and aligning instruction among multiple teachers in the same building.

The comments also included concerns about scoring the 6<sup>th</sup> grade assessments, alignment of the pacing guide/standards based report card, and discussion of the challenges of teaching when schedules, facilities, and overall conditions are less than ideal.

- B. Training for new teachers** in delivering and scoring the Spring 6<sup>th</sup> grade assessment will occur on **Thursday, March, 22<sup>nd</sup>, 2012**. The FAO will not be pulling teachers who are experienced with the assessment for additional out-of-building training. However, an online review venue will be provided in late March.
- C.** Jeanette will be out of the office **March 14-16**. She will have some access to email but she will wait until she returns to respond to non-urgent issues.

## **VIII. COMMITTEE CHAIR REPORTS**

- A. All-County Chorus – Jennifer Frazier & Rebecca Caldwell**
  - a. A team recently completed a walk-through at Hayfield SS.
  - b. Lee Larsen** is taking care of Orff instrumentarium. Instrumentation **has been finalized**.
  - c. There 1 more site rehearsal. The past rehearsals (February 13 and March 5) went well. Jennifer acknowledged the issues regarding American Anthem.
  - d. **All new teachers will be Row Captains this year.** Jennifer will be emailing a job sign up for other teachers. **Rebecca** will be sending an email for ACCF co-chair for 2013. Next year’s director, **Lynell Joy Jenkins**, has already been confirmed.

## **IX. GRANTS – Christian King**

- A. Christian King** announced this year’s grant recipients: **Stephanie Brink** from Hollin Meadows ES for *Guitar in the ED Classroom* and **Christina Matula** from Pine Spring ES for *Help Our Students Ace Their Dance Moves*. Congratulations!

## **X. ADJOURNMENT – Rob Stansbery** adjourned the meeting at 5:45 pm

The next FGMEA Board meeting will be **Tuesday, March 27, 2012**.