

**FGMEA Board Meeting Agenda
March 27, 2012**

I. CALL TO ORDER – President Rob Stansbery called the meeting to order at: 4:35 pm

Present: Rob Stansbery, Michael Dennis, Carla Okouchi, Marian Schultz, Deb Rudd, Joy Petty, Lee Larsen, Jacob Walker, Emily Sternisha, Debbie Key, Jeanette Essig, Meredith Ford, Carolyn Dorey, Rebecca Caldwell

Absent: Marianne Tagge, Mary Frances Dini, Camille Haberland, Rod Tompkins, Jennifer Frazier, Kelly Harbison, Vanessa Utell, James Laster, Pam Hill, Christian King, Bev Ogden, Margie Woods, Elynn Sillick-Nash

II. PRESIDENT’S REPORT – Rob Stansbery

Joys and Concerns

- **Camille Haberland’s (Mosby Woods ES)** father is having some health issues, and she is with him in California. She hopes to return before the end of the school year, but that may depend on circumstances.
- **Stephanie Draeger (Lake Anne ES)** has recently had gall bladder surgery.

Scheduling Task Force update

- The Task Force business is not finished. **Peter Noonan** (Assistant Superintendent: Instructional Services) is planning to complete a revision of Regulation 3218 regarding elementary master scheduling. He plans to gather input from teachers and administrators. He will be putting together a group of teachers assist in this process. Rob will be included in the group.

2012-13 Executive Board

- Please return intent forms for the 2012-13 Board today or pony them to Rob at Forestdale ES.
- The May 22, 2012 Board Meeting, including the 2011-12 and the 2012-13 Executive Boards, will be held at Rob’s house.

III. VICE-PRESIDENT’S REPORT – Michael Dennis

FEA Rep Assembly Report

- Members are asked to look at the VEA website for information for state budget information. We would like to secure funds for Fairfax County. The General Assembly declined an amendment requiring teacher evaluation every year. However, it is tabled

until next year. Please contact your representative to voice your concerns about the issue of eliminating continuing contracts.

- **Jeanette** noted that beginning this school year 2011-12, part time contracts will be annual contracts, for all teachers including general music, band and strings itinerant teachers. If you are planning on moving to a part time position in the future, you will be affected by this new procedure. There is no “grandfather” clause to this change.

IV. SECRETARY’S REPORT- Marian Schultz

Minutes

- The minutes of the February 28, 2012, FGMEA Board Meeting were approved as corrected and distributed to the membership.

V. TREASURER’S REPORT – Deb Rudd

- T-shirt sales for ACCF have been lucrative, and CD’s sales are strong.
- Please organize your ACCF receipts to turn in.

• Ending Balance 2/27/12	\$12,423.48
Deposits/credits	911.17
Withdrawals/debits	75.00
Ending Balance 3/27/12	\$12,423.22

There are 2 checks issued that have not cleared during the statement period (total= **\$99.33**) Bank Statement balance of **\$12,423.22** minus **\$99.33** equal **\$12,323.89**.

We have a total of **\$920.00** in deposits made after the statement date: **\$12,323.89** plus **\$920.00** equal **\$13,243.89**.

VI. PAST PRESIDENT’S REPORT – Carla Okouchi

Update on Teacher Evaluation Task Force

- The Task Force met on February 29, 2012. Instructional Services Staff Members presented sample Smart Goals. Specialists were there to share ideas for goals in ESOL, Health & P.E., Math, Language Arts, Social Studies, and Visual Arts. The current final Teacher Evaluation document was reviewed and a sample of what the new document might look like was presented. Weighting of Standard 7 was discussed at length without a general consensus.
- On March 19, 2012 the Task Force reviewed the matrices for Standards 1-6. A subcommittee used the Marshall model (*an open source*) as they worked to fine tune the

language. The Task Force discussed the matrices in groups and shared comments for the subcommittee to consider as they work on another draft. Human Resources shared a sample of what the final new Teacher Evaluation form might look like which includes all 7 Standards with the Rating of Highly Effective, Effective, Developing or Needs Improvement, and Ineffective. Attached was a draft of the Rating Matrices for Standards 1-6 and a copy of SMART Goal Setting for Student Academic Progress Form (*sample document can be found on VDOE website page 50 in Guidelines for Uniform Performance Standards and Evaluation Criteria for Teachers*)

- The goal-setting process is ongoing and from the discussion can be changed throughout the year. The process is a conversation between the teacher and administrator. It is the teacher who decides what the goal should be and will develop the ways in measuring student growth and achievement.
- The Task Force schedule of meetings will be extended into April.
- **Jeanette** spoke about the matter of assessing student growth for the evaluation process. Questions include: how big of a group of students, what content is being assessed and what grade? Considering the number of students that music specialists teach, assessment goals have to be realistic. Jeanette thought that 3rd grade recorder would be a good place to start assessing because of recorder pedagogy being a single, focused skill.
- **Marian Schultz** mentioned that the membership should look at a document that was shared with the faculty at Colvin Run ES: Teacher Evaluation Task Force Update/Superintendent's Teacher Advisory Council, March 7, 2012. This document contains the latest details regarding the Task Force agenda and progress. Members may find a copy at the following link:
http://fcpsnet.fcps.edu/supt/councils/stac/docs/1112/TeacherEvaluationSTAC_3-7-12.pdf and
http://www.fcps.edu/cco/strategic/teach_eval_2012_01.shtml

Slate of officers for 2012-13

- The election will be held on Saturday, April 28, 2012, at the General Membership meeting during ACCF.
- The FGMEA Board Members who will be on the ballot are: **Rob Stansbery**: President; **Michael Dennis**: Vice President; **Marian Schultz**: Secretary; and **Deb Rudd**: Treasurer. **The Cluster Chairs** who will be on the ballot are: **Carolyn Dorey**: Cluster 1, 2; **Marianne Tagge**: Cluster 3, 4; **Meredith Ford**: Cluster 5, 6; and **Kelly Harbison**: Cluster 7, 8.

VII. Fine Arts Office Report – Jeanette Essig

- **The Millennium Stage** performers from Graham Road did a fabulous job on February 28, 2012. Congratulations to the Graham Road Percussion Ensemble's **Jenni Lucas and Brian Maxwell**.

- Congratulations are also in order for **Melinda Bauers and Cathy Foster** from **Waples Mill ES** and to **Debra Lindsay and Alice Real** from **Crestwood ES** for being featured on Concert for Music in Our Schools Month.
- **Keith Taylor** will not be able to attend ACCF. He has a family obligation, and he sends his regrets and well wishes. **Margie Woods** will attend.
- ACCF program samples are ready to review.
- New teachers are being assisted by Jeanette to learn how to give the Spring Assessment.
- Please make sure to look at Blackboard to review the assessment process.
- The Spring Assessment turn-around time, to upload assessment samples, is short. Please be mindful of the deadline, June 8, and please be professional about your obligation. The assessment window is **April 10-May 11, 2012**.
- Teachers are asked to upload only the scores for those students they teach. This is necessary for determining reliability of the scoring process.
- Summer Curriculum teams will be selected soon. This year the focus is on Choral and Instrumental music. The priority is entering data onto eCart. The team approach is helpful to gain insight from each discipline, and the curriculum work will be conducted by teams. Pacing guides and common assessments are two important areas.

Institute for the Arts: Elementary

- There is an elementary age group this year. Brochures and posters have been sent to schools. Members are asked to encourage their students to participate. FLES funds can be used for IFTA tuition. The IFTA tuition is \$360.00 for 2 weeks for elementary. There are scholarship funds available.

Motion: Lee Larsen

Second: Carla Okouchi

FGMEA shall fund two (2) scholarships of the full tuition amount for the Elementary Institute for the Arts.

Motion passed unanimously.

VIII. COMMITTEE CHAIR REPORTS

Choral Festival: Rebecca Caldwell

- We are still looking for a bass player for *Dream Keeper*. The part is difficult, and the part is scored for an electric bass. We also need conga players.

- The 3rd and final site rehearsal is on April 16. The music does not have to be memorized, but it would be helpful to the rehearsal process if some or most of it is. All music must be memorized by April 27.
- Please remember to learn the sign language the same way that it is performed on the video.
- Please listen to the pronunciation tracks for the German and Spanish texts.
- If someone from the FA Office or a co-chair has not been to your rehearsal, they will visit for the final rehearsal.
- Hotel and flight information is currently being finalized for the clinician.
- The following is a list of the instrumentalists for the songs requiring instruments:
 - a. Oye*
 - i. Shaker: Lisa Zargarpur
 - ii. Agogo: Marti Fucile
 - iii. Cowbell: Jessica Stowe
 - iv. Conga Drum: Dave Reynolds
 - v. Bass: Jack Layne
 - b. Dream Keeper*
 - i. Acoustic bass: Jack?
 - ii. Congas: Darrow White or Shane Smith? Both have drumming experience.
 - c. American Anthem*
 - i. Horn: Rebecca Caldwell
 - d. Don't Let the Music Stop*
 - i. Drum set: Wayne Tympanick
 - ii. Bass: Jack Layne

Motion: Rebecca Caldwell

Second: Debbie Key

The incoming ACCF co-chair for 2012-2013 shall be Lee Larson.

Motion passed unanimously.

Motion: Jacob Walker

Second: Marian Schultz

150 additional ACCF T-shirts will be purchased at the cost of \$937.50

Motion passed unanimously.

- All general music teachers are asked to sit together during the Choral Festival concert. It is a powerful visual force to see the group stand to be recognized at the concert. Seats may be reserved by teachers and spouses and significant others are welcome to sit with teachers.
- Several members of the School Board will be attending the concert. **Janie Strauss** will speak.
- Teachers are asked to invite their principal and AP to the concert.
- The t-shirt inventory is well stocked. There are shirts still available for purchase.
- **The sub code** is available on Blackboard.

IX. ADJOURNMENT

- With no further business, Rob Stansbery adjourned the meeting at 5:45 p.m.
- The next meeting will be a General Membership meeting on April 28, 2012 at Hayfield Secondary School, Alexandria, VA.

Respectfully submitted,
Marian S. Schultz, DMA
Secretary FGMEA