

**FGMEA Executive Board Meeting**  
**FEA Office**  
**September 22, 2015**

**I. Call to Order: Jennifer Frazier called the meeting to order at 4:41PM.**

Absent: Danielle Menard, Sara Alipanah, Pam Hill

Present: Beth Atkins, Cheryl Baker, Pam Beck, Sean Cator, Michael Dennis, Mary Frances Dini, Jeanette Essig, Jennifer Frazier, Rachel Grimsby, Kelly Harbison, Alisia Kieffer, Christian King, Bev Ogden, Joy Petty, Deb Rudd, Pam Wilson, and Margie Woods

**II. President's Report: Jennifer Frazier**

A. Meeting calendar was distributed to board members (usually 4<sup>th</sup> Tuesdays).

B. Schedule Survey

1. Fine Arts is planning to send a schedule survey tomorrow with responses required by early October. FGMEA will send survey at the end of October with a reminder to complete at the All County read through. This survey will include a reminder that it is for FGMEA and is different from the survey Jeanette sends.

2. Survey monkey versus Google?

C. FACE message

1. Jennifer sent a message to everyone who had submitted a personal email address. The message included a link to the budget worksheet. All teachers are encouraged to complete this survey.

D. Last Friday, 6 music teachers sang the national anthem at Kids Are First

**III. Vice President's Report: Kelly Harbison**

**Motion: Kelly Harbison:**

**I move to make a donation from FGMEA in Sue Eisenberg's name to one of the charities she supported in her memory.**

**Motion was amended by Kelly Harbison to read**

**I move to purchase a resource for the Fine Arts Library in Sue Eisenberg's memory from FGMEA.**

**Second: Rachel Grimsby**

**Motion was amended by Kelly Harbison to read:**

**I move to purchase a resource for the Fine Arts Library in Sue Eisenberg's memory not to exceed \$100.**

**Second: Bev Ogden**

Kelly will make the purchase and present the resource at Sue's memorial on October 4..

**IV. Secretary's Report: Beth Atkins**

A. Meeting notes from May 2014 were sent to membership in May from Rebecca Caldwell.

B. Beth Atkins will serve as the secretary as appointed by Jennifer Frazier

**V. Treasurer's Report: Christian King**

A. Financial Report:

<i>Ending Balance 04/24/15</i>	<i>\$14,438.83</i>
<i>Deposits/credits</i>	<i>\$9,957.00</i>
<i>Withdrawals/debits</i>	<i>\$10,174.94</i>
<i>Ending Balance 9/22/15</i>	<i>\$14,220.89</i>

BB&T Bank statement dated 8/31/2015 shows a balance of **\$14,535.89**  
 There is **1** check issued after the statement date  
 The Bank statement balance of **\$14,535.89** minus **\$650.00** is **\$13,885.89**  
 We have a total of **\$335.00** in deposits made after the statement date.  
**\$13,885.89** plus **\$335.00** equals **\$14,220.89**

Deposits covered membership dues and new teacher gifts

**B.** Turn in clean receipts so you can be reimbursed correctly

**VI. Fine Arts Office Report: Jeannette Essig**

**A.** ACCF Application

1. Fine Arts has moved to a digital form for All County Choral Festival to allow for digital signatures. Monday, Jeanette will send teachers a list of principals who have not yet applied since she is not allowed to send communication directly to principals.

**B.** Fine Arts will send out a scheduling survey

**C.** Pyramid Leads

1. Jeanette will be meeting with a group of people who have volunteered to serve as pyramid leads. The goal is to create opportunities for pyramid wide professional development. Pyramid leads will communicate the needs of teachers in their pyramids to Jeanette. Leads will attend a training session next week.

2. January 19 is reserved for Instructional Services sessions. There should be no school based sessions this day. Pyramid leads will be asked to hold a meeting of some sort on that day. Jeanette will work with leads to help create an agenda for this meeting. Professional development will be optional. Folks who attend optional professional development will be given recertification points.

**D.** Curriculum: Curriculum Team did not have an opportunity to get to mapping this summer. In order for resources to be accessed on ECART, these materials need to be mapped to benchmarks.

**E.** Jeanette will be out Thursday and Friday this week. She may also be away for part of November.

**F.** Performance groups will not be funded through the academy in the spring so that general music can offer the courses that were cut in the fall. Details to come. The state of Virginia no longer requires college classes for recertification.

**VII. Committee Chair Reports:**

**A. Choral Festival: Sean Cator (bumped up to second on the agenda)**

**1. Recording Session** will occur October 18 from 2-6pm. Eight people have been selected for the session. We will need to pay custodians to open Colvin Run. At this time, we do not know what the fee for custodial support will be.

**2. Read Through** will occur November 2 at Marshall High School. Jamie will be present and funds are necessary to pay for a flight. He will fly in and out that day.

**3. Motion: Sean Cator**

I move that we authorize payment not to exceed \$300 to pay for custodial help at Colvin Run for the ACCF recording session.

Second: Rachel Grimsby

Motion carries.

**4. Motion: Sean Cator**

I move that we authorize payment not to exceed \$250 to pay for Jamie's round trip travel from Boston to DC for the read through.

Second: Bev Ogden

Motion carries.

**B. Constitution: Joy Petty**

1. All the changes have been made on the constitution

**C. Grants: Bev Ogden**

1. Deadline for grants will be Friday, November 13.

**D. Resource: Pam Beck**

1. There is a list of piano teachers on the FGMEA site.

**E. Newsletter: Pam Wilson**

1. Pam will create a Google form that allows board members to each take a month and create a short blog (250-300 words) to create something of value for members. Pam will send a Google form and each board member can sign up for a month to write a blog. This could mention what you do, classroom tips, materials, etc.

**F. In-service: Cheryl Baker**

1. Cheryl has a list of potential clinicians for the inservice and is seeking additional suggestions. Tim Brophy was recommended to discuss assessment. We will seek a local presenter(s) for the October inservice and are open to out of town presenters for January.
2. Several teachers within the county have volunteered to present on October 9. Half the day is scheduled for strategic planning. Which half has not been designated for elementary schools. Two sessions could be scheduled, one in the morning and one in the evening. Suggestions on additional local presenters are being accepted.
3. Fairfax County teachers have traditionally received a \$50 honorarium for presentations.
4. Jeanette will review survey data to see how many teachers are interested in a Saturday inservice.

**G. Membership: Pam Hill**

1. As of 9/22/2015 we have 69 members and have taken in \$985.00 in dues.

**H. New Teacher: Rachel Grimsby**

**II. New Business**

- A. Mary-Frances will research coffee pots for the All County Choral Festival.

**III. Adjournment Jennifer Frazier adjourned the meeting at 5:58PM.**