

**FGMEA Executive Board Meeting
Tuesday, September 26, 2017
Agenda**

Kelly Harbison, Beth Atkins, Christian Kin, Lisa Zargarpur, Joy Petty, Bev Ogden, Jessica Stowe, Jennifer Blend, Deb Rudd, Tim, Elizabeth Lindlsey, Mary Francis Dini, Beth Atkins

I. Call to Order at 4:34

II. President's Report: Kelly Harbison

- a. Welcome and introductions
- b. Review of Roberts Rules
- c. Current Board Openings
- d. Collaboration with Fairfax Choral Directors Association (FCCDA)
Kelly shared the email she received asking if FGMEA wanted to collaborate with FCPS teachers. Decided to share link on FGMEA web site.
- e. Master Schedules/Survey- Jeanette receives master schedules from the General Music teachers but FGMEA also does their own survey. (also see Jeanette's report from Fine Arts)

III. Vice President's Report: Beth Atkins

- a. Update from FEA Rep Assembly- Dr. Braband spoke. \$98 million deficit. Trying to get \$50 million for the teacher market scale adjustment.

IV. Secretary's Report: Lisa Zargarpur

- a. Last report made by Beth Atkins. Hand out minutes from May 2017 and approve: Passed out notes from past meeting. Noting corrections. Approved as corrected.

V. Treasurer's Report: Christian King

Statement balance:	As of 8/30/17 BB&T Statement balance	\$7,563.60
	Total of checks outstanding (2)	\$664.13
	Total Deposits after statement date	\$1007.81
	Bank statements plus deposits	
	After statement date minus checks outstanding	\$7,907.28

Reimbursement needs to be on a clean receipt. We can check the approved budget list.

We could amend the approved budget list but we need to discuss it first.

VI. Fine Arts Office Report: Jeannette Essig

Jeanette could not be here and made a report through email:

Initial feedback on the yearly overview documents has been positive – thanks again to our curriculum team! Work on resources to support the overview and the POS in general, will continue.

We have received master schedules either from the GM teachers or Art teachers from the majority of schools

- o We encourage teachers to discuss scheduling with their school administration – we do have one regional superintendent that will direct principals in that region to follow regulations strictly.
- o Within Instructional Services, a group has been meeting to discuss suggested clarifications to the scheduling regulations for next year. Those recommendations must be reviewed by our director, assessed for any possible financial implications, and allow for feedback from stakeholders.

Mary Francis asked if the chorus regulation will be looked at.

Jessica Stowe: Where can teachers go if they are teaching over their minutes or scheduling concerns.

VII. Committee Chair Reports:

A. Past President: Jennifer Blend

Gift to Fine Arts library: Sent suggestions to Patty and Jennifer. They are making recommendations and will get back to Jennifer.

Danielle is compiling data and will send it to Jennifer.

B. Choral Festival: Mary Frances Dini and Kelly Dauberman

Motion from Mary Frances: I move that we hire Chris Wygal as our recording tech with an addendum that Rod Tomkins will re-record a piece.

Seconded: Jennifer Blend

Discussion points:

Jennifer: Can we hear the wrong note?

MF: Not known.

MF: Would we consider hiring Rod to make the rehearsal tracks

Christian: Does Chris itemize or is it a flat fee? Audio Concepts does not itemize not tracks time. They give a fee. Not sure if it is a savings if Rod does it.

Jennifer: Would it be OK to use an old track?

Looking at building money and/or Chris Wygal money?

For copyright issue, ask Jeanette.

Refer to a committee for consideration. Then Email vote. October 14.

Remixing

1. Approve Chris Wygal as recording technician for Rehearsal Tracks.
2. Approve Colvin Run ES on Sunday, Oct. 29th for Rehearsal Track recording.
3. Approve clinician same day travel expense (approx. \$220) for November Read Through In-service.
4. Update: in process of getting all documents prepared for Blackboard, securing all site hosts, transcribing music, etc.

Mary Francis: Moves to contract with Colvin Run for the Rehearsal track recording on Sunday Oct.29 No more than \$300.

Seconded: Jennifer Blend

Discussion: Would the price change if we don't use the entire hours? Are we paying for the original block of time? Do they adjust down? Christian suspects that they will not. Mary Frances will look at a tentative cost.

Vote: Motion passes.

Motion: I (Mary Frances) move that we compensate the clinician for same day travel expense to exceed not more than \$250 for the November read-through.

Second: Jessica Stowe

Discussion: Secure the info for the flight and reimburse clinician for expenses.

Vote: Passes

Update: Getting documents for auditions to selection in PDF. People will sign up for committees on Google forms (3 choices). Want to get committees rolling early so that we can be proactive.

C. Constitution: Joy Petty

D. Grants: Bev Ogden and Jacque Yoerges

Sent info and are waiting for grants. Emailed all General Music teachers. The committee looks for what will benefit the most students.

E. Resource: Tim Kloth and Libby Rigney

Discuss posting of resources videos on FGMEA website.

Tim edited videos of songs made last Spring. The Board decided that Kelly could view them before posting them to the FGMEA website. They will be posted monthly.

Jennifer Blend: Can we advertise these resources? Perhaps Jeanette can send a message through the Music Update emails. Catherine will email the FGMEA membership about the website.

Tim also has a collection of songs... would he be able to share on the FGMEA website? Only public domain material.

F. In-Service: Jessica Stowe

We have only January 26 this year (face-to-face).

Do we want to do an online training or event?

Check the FGMEA Facebook page.

Topics: assessment, POS, practical classroom applications

G. Membership: Katherine Iooss

Current Membership Enrollment: 80 members (we have about 250 GM teachers)

Pyramid leads could bring this up in their Pyramid communications and meetings

VIII. New Business

Jessica Stowe suggested to plan different social activities.

IX. Adjournment

Meeting adjourned by Kelly Harbison at 5:56PM